The Biometric attendance system for Teaching, non-teaching and hospital staff along with interns and postgraduate students as prescribed in MSR - 2016 regulations shall be implemented by all the ASU&S institutions without fail.

All the institutions should make available such data of biometric attendance in their website in the form of daily attendance dashboard. The commission/board may seek such record of attendance before, during or after visitation.

As notified earlier vide letter no. 18-2/2019-BAS dated 21-10-2019 and 15-3/2019-BAS dated 08-11-2019 all the colleges shall install Closed Circuit Television (CCTV) camera at the entrance of college where biometric and manual attendance is registered, at the hospital where biometric attendance of hospital staff is registered and registration of patients is carried out and at the clinical laboratory where various clinical diagnostic investigations of patients are carried out.

The recording of CCTV footages should be stored in appropriate storage device for entire 12 months of the year and it should be made available anytime as required by the commission/board before, during or after visitation.

E. (i) By existing colleges, salary paid bank statement of Teaching, Non-teaching and Hospital staff for previous 12 months shall be submitted along with the part-1 proforma or as required by the commission/board before, during or after visitation.
(ii) By new colleges, salary paid bank statement of Hospital staff for previous 24 months shall be submitted along with the part-I proforma or as required by the commission/board before, during or after visitation.

F. Document related to ESIC, PPF, form-16, and form 26AS (Traces) of Teaching, Non-teaching and Hospital staff shall be submitted along with the part-I proforma.

G. The irregularities or non-submission of the documents mentioned in point no D, E, and F shall affect the permission of the college for the session 2023-24 and appropriate action shall be taken as per clause (f) of subsection (1) of section 28 of NCISM Act, and other concerned regulations.

H. On-paper teachers shall not be tolerated in any case. If it is found that the college has appointed ‘physically absent but present only on paper’ teachers, and unable to substantiate the regularity of the teacher a penalty of Rs. 25 lakhs per teacher shall be imposed on the guilty college as notified earlier. In addition, such on paper teachers shall not be certified as eligible teacher and the teacher’s codes of such on paper teachers shall be withdrawn and kept in abeyance for the period of 3 years as per the regulation 17 (g) of MSE - 2022.

I. Obligatory access to the authorized visitors appointed by MARBISM
   i) As per Section 28 (1) (c) of NCISM Act – 2020 it shall be obligatory for the institutions to provide access to the visitors at any time and if the college fails to give access to the visitors the permission for that particular academic year shall not be granted in any case.
   ii) No holidays or leaves other than the holidays declared by the central or state government or district authorities shall be taken into consideration while scheduling the inspections and on the day of visitation.

J. There shall not be any relaxation on incomplete website in any form. Kindly refer regulation9 (2) of MSR - 2016 for compliance.

K. Name, Mobile no. and E-mail ID of all admitted students with their NEET score & rank with seat allotment document of central / state counselling authority shall be displayed on the college website. In case of PG students, score & rank with seat allotment document of central / state counselling authority of AIAPGET / PG-NET shall be displayed on the college website.

L. As per section 14 (3) of NCISM Act – 2020 NEET / AIAPGET or PG-NET qualified students admitted through state / central counselling shall only be considered as valid admissions in UG & PG courses.

M. All the photographs submitted as evidence should be Geo-tagged with latitude, longitude, date, time and place of the photography.

N. Anything contained herein this policy, if found inconsistent with any provision of MES regulations – 2023 of NCISM which may come into force, after publication in official Gazette of India, shall not be applicable.

Copy to:-

1. Chairperson, National Commission for Indian System of Medicine, New Delhi-110058.
2. Secretary to Govt. of India, Ministry of AYUSH, Ayush Bhawan, B-Block, GPO Complex, INA, New Delhi - 110023.

(Prime Minister)