

**COURSE CURRICULUM FOR FIRST PROFESSIONAL BSMS
(PRESCRIBED BY NCISM)**

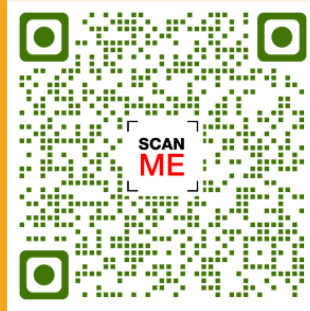
“தொட்டனைத் தூறும் மணற்கேணி மாந்தர்க்குக்
கற்றனைத் தூறும் அறிவு”
(AS DEEP YOU DIG THE SAND SPRING FLOWS; AS DEEP YOU LEARN THE KNOWLEDGE GROWS-
THIRUKKURAL 396)

**COMMUNICATIVE ENGLISH
SUBJECT CODE: SIDUG-CE**

(Applicable from 2021-2022 batch onwards for five years or until
further notification by NCISM, whichever is earlier)



**BOARD OF UNANI, SIDDHA AND SOWA RIGPA
NATIONAL COMMISSION FOR INDIAN SYSTEM OF MEDICINE
NEW DELHI-110058**



SIDUG-CE

NCISM

I professional BSMS

Curriculum Communicative English

KEY POINTS

Total number of Teaching hours: 180			
Lecture hours (LH) - Theory		60 Hours	60 Hours (LH)
Paper I	60 Hours		
Non-Lecture hours (NLH) – Theory		120 Hours	120 Hours (NLH)
Paper I	120 Hours		
Non-Lecture hours (NLH) - Practical		NA	

Examination (Papers & Mark Distribution)					
Item	Theory Component Marks	Practical Component Marks			
		Practical	Viva	Elective	IA
Paper I	100		30	--	20
Sub-Total	100	50			
Total marks	150				

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Course Code and Names of Course

SL No	Course Code	Name of Course
1	SIDUG-CE	Communicative English

Table 1: Course outcomes and Program outcomes

R1 CO No	A1 Course Outcome (CO) SIDUG-CE At the end of the course the student should be able to- SIDUG-CE	B1 Course Outcome matched with program outcomes.
CO 1	Communicate confidently in the professional environment.	PO11
CO 2	Frame grammatically and idiomatically correct sentences.	PO11
CO 3	Use accurate medical terminology and abbreviations.	PO10, PO11
CO 4	Read and analyze scientific articles, medical histories, and case studies.	PO11, PO12
CO 5	Use appropriate interpersonal skills when speaking to patients and fellow doctors.	PO11, PO12
CO 6	Enhance presentation skills in areas of medical sciences and their interest.	PO11, PO12
CO 7	Listen and use communicative tools/techniques to solve problems and make decisions	PO11, PO12
CO 8	Write reports/research papers for conferences and journals.	PO11, PO12
CO 9	Transcode graphic information.	PO10, PO11, PO12

Table 2: Contents of the Course Communicative English SIDUG-CE
Content of the Course Communicative English SIDUG-CE

PAPER-I

SR No	List of Topics A2	Term B2	C2 Marks	D2 Lecture	E2 Non-Lecture	
Unit I						
1	Communication: An Introduction	I	20	2	1	
2	Effective Communication	I		2	1	
3	Communication Network in Workplace	I		2	1	
4	Communication in English	I		1	2	
Unit 2						
5	Non-Verbal Communication	I	20	10	20	
	Topic 1- Kinesics Topic 2- Proxemics Topic 3- Oculesics Topic 4- Chronemics Topic 5- Olfactics Topic 6- Vocalics Topic 7- Sound symbols Topic 8 – Silence Topic 9 – Posture Topic 10 – Adornment Topic 11 – Locomotion Topic 12 – Tips for Improving Non-Verbal Communication					
	Unit III Verbal Communication Oral- Aural					
6	Listening Skills	I			1	2
7	Oral Communication Skills	I		1	2	
Unit IV Verbal Communication Reading and Writing.						
8	Reading Skills	II	20	2	2	
9	Effective Writing Skills	II			10	20
UNITS V - Usage of Grammar and Vocabulary						
10	Understanding and Applying Vocabulary	II		5	10	

11	Remedial English Grammar and Usage	II		5	10
UNIT – VI - COMMUNICATION AS A SKILL FOR PROFESSIONAL SUCCESS					
12	Preparing for a Career	II	20	2	6
13	Presentation Skills	II		1	3
14	Business Communication	III	20	5	9
15	Telephone Skills	III		1	2
16	Time & Stress Management	III		3	9
17	Soft Skills for Leadership and Team Management	III		5	10
18	PROJECT	III		2	10

Table 3: Learning objectives (Theory) of Course SIDUG-CE Communicative English

UNIT I Aspects of Communication									
A3 Course outcome	B3 Learning Objective (At the end of the session the Students should be able to)	C3 Domain/sub	D3 Must to know/desira ble to know/Nice to know	E3 Level Does/ Shows/Know s how/known	F3 T-L method	G3 Assessment	H3 Formati ve /summa tive	I3 Term	J3 Integratio n
Topic 1- Communication: An Introduction (Lecture:- 02 hours, Non lecture 01 hours)									
CO1	Define Nature and Scope of communication	Cognitive/ knowledge	MK	Knows	Lecture with PPT	Essay/ Objective Questions	F	I	
CO1	Explain and discuss the importance and Purpose of communication	Cognitive/ knowledge Affective/ Valuing	MK	Knows	Video Clips/ Audio Materials	Essay/ Objective Questions	F	I	
CO1	Describe the process of communication	Cognitive/ knowledge	MK	Knows	Video Clips/ Audio Materials/Flow Chart	Essay/ Objective Questions	F	I	
CO1	Identify the types of Communication	Cognitive/ knowledge	MK	Knows how	Video Clips/ Audio Materials/ Tree Chart	Essay/ Objective Questions	F	I	
Topic 2- Effective Communication (Lecture:- 02 hours Non lecture: 01 hours)									
CO1	Discuss the essentials of Effective Communication	Cognitive/ comprehensi on	MK	Knows	Lecture with PPT	Essay/ Objective Questions	F	I	
CO1	Explain the Communication Techniques	Cognitive/ knowledge	MK	Knows	Video Clips	Essay/ Objective Questions	F	I	

CO1	Recognize the barriers to Communication	Cognitive/Comprehension	MK	Knows	Chart/Mind Mapping	Essay/Objective Questions	F	I	
Topic 3 - Communication Network in Workplace (Lecture:- 2 hours Non lecture 01 hours)									
CO5	Communicate effectively in workplace	Cognitive/knowledge and Psychomotor	MK	Knows how/application	Lecture with PPT	Essay/Objective Questions	F&S	I	
CO5	Circulate information among the colleagues	Cognitive/Psychomotor	MK	Knows how	Video Clips/ Flow Chart	Essay/ Viva	F&S	I	
CO5	Describe process to Advertise and market medicines	Cognitive/	MK	Knows how	Video Clips	Essay/Objective Questions	F&S	I	
CO5	Share information to the same level of an organization	Psychomotor	MK	Knows how	Video Clips/ Flow Chart	Essay/Objective Questions/Presentation	F&S	I	
CO5	Circulate information down toward the bottom levels	Psychomotor	MK	shows	Video Clips/ Flow Chart	Essay/ Role play	F&S	I	
CO5	Put up the work report to a supervisor	Cognitive/Psychomotor	MK	Knows how	Lecture with PPT	Essay/Objective Questions	F&S	I	
Topic4 - Communication in English Time (Lecture:- 02 hours Non lecture 01 hours)									
CO1	give adequate exposure to the world	Cognitive/Comprehension	MK	Knows how	Lecture with PPT	Practical Role Play	F	I	
CO1	Build up the confidence in oral and interpersonal communication	Affective	MK	Knows how	Video Clips/ Audio Material	Practical Role Play	F	I	
CO1	Handle academic and non-academic situations	Psychomotor	MK	shows	Video Clips/ Audio Material	Practical Role Play			
UNIT II - Non-Verbal Communication									

Topic 1- Kinesics (body language) (Lecture:- 01 hours Non lecture 03 hours)									
CO 1,6	Identify core Nonverbal Communication concepts	Cognitive	Must know	Knows	Lecture with chart/ Mind Mapping	Practical Role Play	F	II	
CO 1,6	Speak with body language	Psychomotor	Must know	shows	Video Clips/ Role Play	Practical Role Play	F	II	
CO 1,6	Identify dyssemia	Cognitive	Must know	Knows	Video Clips/ Role Play	Practical Role Play	F	II	
Topic 2- Proxemics (proximity) (Lecture:- 0 hours Non lecture 02 hours)									
CO 1,6	Explain the use of space to signal privacy or attraction	Cognitive	Must know	Knows	Video Clips/ Role Play	Written / viva	F	II	
Topic 3- Oculistics (Lecture:- 0 hours Non lecture 02 hours)									
CO 1,6	Use eye contact	Psychomotor	Must know	Shows	Video Clips/ Role Play	Practical Role Play	F	II	
Topic 4- Chronemics (Lecture:- 01 hours Non lecture 01 hours)									
CO 1,6	Explain the use of time, waiting, pausing	Cognitive/ knowledge	Must know	Knows	Lecture/Video Clips/ Role Play	Practical Role Play	F	II	
Topic 5- Olfactics (Lecture:- 01 hours Non lecture 02 hours)									
CO 1,6	Describe Rely on spontaneous form of communication	Cognitive/ Comprehension	Must know	Knows	Lecture/Video Clips/ Role Play	Practical Role Play	F	II	
Topic 6- Vocalics (Lecture:- 01 hours Non lecture 02 hours)									
CO 1,6	Explain paralanguage	Cognitive/ knowledge	Must know	Knows	Lecture/Video Clips/ Role Play	Practical Role Play	F	II	

Topic 7- Sound symbols (Lecture:- 01 hours Non lecture 01 hours)									
CO 1,6	Pronounce the language without flaw	Psychomotor	Must know	shows	Lecture/Video Clips/ Role Play	Practical Role Play	F	II	
Topic 8 – Silence (Lecture:- 01 hours Non lecture 02 hours)									
CO 1,6	Conceptualize the usage of Pausing, waiting, secrecy	Affective	Must know	Knows	Lecture/Video Clips/ Role Play	Practical Role Play	F	II	
Topic 9 – Posture (Lecture:- 01 hours Non lecture 01 hours)									
CO 1,6	Recognize the position of the body, stance	Cognitive/ Affective	Must know	Knows	Lecture/Video Clips/ Role Play	Practical/ Vivavoce	F	II	
Topic 10 – Adornment (Lecture:- 01 hours Non lecture 01 hours)									
CO 1,6	Explain and and criticize the usage of Clothing, jewelry, hairstyle	Cognitive/ Affective	Must know	Knows	Lecture/Video Clips/ Role Play	Practical/ Vivavoce	F	II	
Topic 11 – Locomotion (Lecture:- 01 hours Non lecture 01 hours)									
CO 1,6	Follow effective way of walking, running, staggering, limping	Psychomotor	Must know	shows	Lecture/Video Clips/ Role Play	Practical/ Role Play	F	II	
Topic 12 – Tips for Improving Non-Verbal Communication (Lecture:- 01 hours Non lecture 02 hours)									
CO 1,6	Use Non-Verbal Communication	Affective	Must know	shows	Video Clips/ Role Play	Practical/ Role Play	F	II	

UNIT III - VERBAL COMMUNICATION - ORAL-AURAL									
Course outcome	Learning Objective (At the end of the session the Students	Domain	Must to know/desire to know/Nice	Level shows/Knows how/knows	T-L method	Assessment	Formative /summative	Term	Integration

	should be able to)		to know						
Topic 1- Listening Skills (Lecture:- 01 hours Non lecture 02 hours)									
CO7	Follow the language fluency	Cognitive/ knowledge	Must know	Knows	Audio Materials/ Video Clips	Practical/ Vivavoce	F	II	
CO7	Comprehend the formal and informal listening skills	Cognitive/ Comprehension	Must know	Knows	Audio Materials/ Video Clips	Practical/ Vivavoce	F	II	
CO7	Give full attention while listening	Cognitive/ knowledge	Must know	Knows	Audio Materials/ Video Clips	Practical/ Vivavoce	F	II	
CO7	Explain the benefits of Listening	Cognitive/ knowledge	Must know	Knows	Audio Materials/ Video Clips	Practical/ Vivavoce	F	II	
CO7	Discuss the barriers to Listening	Cognitive/ Comprehension	Must know	Knows	Audio Materials/ Video Clips	Practical/ Vivavoce	F	II	
CO7	Listen specific Information	Affective / responding	Must know	shows	Audio Materials/ Video Clips	Practical/ Vivavoce	F	II	
CO7	Describe the academic Listening (Listening to Lectures and Speeches)	Cognitive/ knowledge	Must know	Knows	Audio Materials/ Video Clips	Practical/ Vivavoce	F	II	
CO7	Affective / responding	Affective / responding	Must know	shows	Audio Materials/ Video Clips	Practical/ Vivavoce	F	II	
CO7	Take notes	Cognitive/ knowledge	Must know	Knows	Audio Materials/ Video Clips	Practical/ Vivavoce	F	II	
Topic 2- Oral Communication Skills (Lecture:- 01 hours Non lecture 02 hours)									
CO1,2,5	Describe the importance of Speaking Skills	Cognitive/ knowledge	Must know	Knows	Lecture with PPT	Practical/ Vivavoce Objective Questions	F&S	II	
CO1,2,5	Describe the Challenges of Speaking Skills in India	Cognitive/ knowledge	Must know	Knows	Video Clips	Practical/ Vivavoce Objective Questions	F&S	II	

CO1,2,5	Grasp the International Phonetic Alphabet (IPA) Symbols	Psychomotor	Must know	shows	Audio Materials/ Video Clips/ Charts	Practical/ Vivavoce Role Play	F&S	II	
CO1,2,5	Grasp the right pronunciation and modulation	Psychomotor	Must know	shows	Audio Materials/ Video Clips/ Charts	Practical/ Vivavoce Objective Questions	F&S	II	
CO1,2,5	Ask and give information	Cognitive/ Psychomotor	Must know	shows	Audio Materials/ Video Clips	Practical/ Vivavoce Role Play	F&S	II	
CO1,2,5	Offer and respond to offers	Cognitive/af fective	Must know	shows	Audio Materials/ Video Clips	Practical/ Vivavoce Essay/ Role Play/ group activity	F&S	II	
CO1,2,5	Request and respond to requests	Cognitive/af fective	Must know	shows	Audio Materials/ Video Clips	Practical/ Vivavoce Dialogue Writing	F&S	II	
CO1,2,5	Congratulate people on their success	Affective	Must know	Shows	Audio Materials/ Video Clips/ Role Play	Practical/ Vivavoce/ Dialogue Writing/ Role Play	F&S	II	
CO1,2,5	Express condolences	Affective	Must know	Shows	Audio Materials/ Video Clips/ Role Play	Practical/ Vivavoce/ Dialogue Writing/ Role play	F&S	II	
CO1,2,5	Ask questions and responding politely	Affective	Must know	Shows	Audio Materials/ Video Clips/ Role Play	Practical/ Vivavoce/ Dialogue Writing/ Role Play	F&S	II	
CO1,2,5	Apologize and forgive	Affective	Must know	Shows	Audio Materials/ Video Clips/ Role Play	Practical/ Vivavoce/ Dialogue	F&S	II	

						Writing/ Role Play			
CO1,2,5	Give instructions	Affective	Must know	shows	Audio Materials/ Video Clips/ Role Play	Practical/ Vivavoce/ Dialogue Writing/ Role Play	F&S	II	
CO1,2,5	Seek and give permission	Affective	Must know	Knows	Audio Materials/ Video Clips/ Role Play	Practical/ Vivavoce/ Dialogue Writing/ Role Play	F&S	II	
CO1,2,5	Agree and disagree	Cognitive/ Comprehension	Must know	Knows	Audio Materials/ Video Clips/ Role Play	Practical/ Vivavoce/ Dialogue Writing	F&S	II	
CO1,2,5	Demand explanations	Cognitive/ Comprehension / Affective	Must know	Shows	Audio Materials/ Video Clips/ Role Play	Practical/ Vivavoce/ Role Play	F&S	II	
CO1,2,5	Ask for and giving advice and suggestions	Cognitive/af fective	Must know	Knows/ Shows	Audio Materials/ Video Clips/ Role Play	Practical/ Vivavoce/ Role Play	F&S	II	
CO1,2,5	Express sympathy	Affective	Must know	shows	Audio Materials/ Video Clips/ Role Play	Practical/ Vivavoce/ Dialogue Writing	F&S	II	

UNIT – IV VERBAL COMMUNICATION – Reading and Writing

Course outcome	Learning Objective (At the end of the session the Students should be able to)	Domain	Must to know/desire to know/Nice to know	Level shows/Knows how/knows	T-L method	Assessment	Formative /summative	Term	Integration
Topic 1- Reading Skills (Lecture:- 02 hours Non lecture 02 hours)									
CO4	Describe the Purpose, Process, Methodologies	Cognitive/ knowledge	Must know	Knows	Lecture	Essay/ Questions	F&S	II	
CO4	Describe Skim and Scan	Cognitive/ knowledge	Must know	Knows	Lecture	Essay/ Objective Questions	F&S	II	
CO4	Explain the Levels of Reading	Cognitive/ knowledge	Must know	Knows	Lecture	Essay/ Objective Questions	F&S	II	
CO4	Comprehend reading	Cognitive/ Comprehension	Must know	Knows	Lecture	Essay/ Objective Questions	F&S	II	
CO4	Explain the Academic Reading Tips	Cognitive/ knowledge	Must know	Knows	Lecture	Essay/ Objective Questions	F&S	II	
Topic 2- Effective Writing Skills (Lecture:- 10 hours Non lecture 20 hours)									
CO2,8	Describe the elements of Effective Writing	Cognitive/ knowledge	Must know	Knows	Lecture with PPT	Vivavoce/ Essay/ Objective Questions	F	I	
CO2,8	Write Sentences, Phrases	Cognitive/	Must know	Knows	Lecture	Vivavoce/	F	I	

	and Clauses without flaw	knowledge				Essay/ Objective Questions			
CO2,8	Explain Main Forms of Written Communication	Cognitive/ knowledge	Must know	Knows	Lecture	Vivavoce/ Essay/ Objective Questions	F	I	
CO2,8	Write a paragraph with a topic sentence, support, and concluding sentence, Write his/her views and opinions in a few words possible.	Cognitive/ knowledge	Must know	Knows	Lecture	Vivavoce/ Essay/ Objective Questions	F	I	
CO2,8	Produce coherent and unified paragraphs with adequate support and detail, Write an effective introduction and conclusion;	Cognitive/ knowledge	Must know	Knows	Lecture	Vivavoce/ Essay/ Objective Questions	F	I	
CO2,8	Describe the structure of a five-paragraph essay, use various strategies to write the lead-in and introduction.	Cognitive/ knowledge	Must know	Knows	Lecture	Vivavoce/ Essay/ Objective Questions	F	I	
CO2,8	Write a clear thesis statement and essay map, write an essay that demonstrates unity, coherence, and completeness.	Cognitive/ Comprehension	Must know	Knows how	Lecture	Vivavoce/ Essay/ Objective Questions	F	I	
CO2,8	Support general statements with effective	Cognitive/ Comprehension	Must know	Knows how	Lecture	Vivavoce/ Essay/ Objective	F	I	

	examples, develop examples with specific details to illustrate a point, proofread for minor/major grammar and mechanical errors.					Questions			
CO2,8	frame Notices and Circulars	Cognitive/Comprehension	Must know	shows	Lecture	Vivavoce/ Essay/ Objective Questions	F	I	
CO2,8	Summarize the topics	Cognitive/Comprehension	Must know	Knows / shows	Lecture	Vivavoce/ Essay/ Objective Questions	F	I	
CO2,8	Make inferences and predictions based on comprehension of a text	Cognitive/Comprehension	Must know	Knows how	Lecture	Vivavoce/ Essay/ Objective Questions	F	I	
CO2,8	take short notes to grasp the idea	Cognitive/ knowledge	Must know	Knows	Lecture	Vivavoce/ Essay/ Objective Questions	F	I	
CO2,8	Comprehend typical conventions of technical and lab reports.	Cognitive/Comprehension	Must know	Knows	Lecture	Vivavoce/ Essay/ Objective Questions	F	I	
CO2,8	Describe the purpose of different sections of a report.	Cognitive/ knowledge	Must know	Knows	Lecture	Vivavoce/ Essay/ Objective Questions	F	I	
CO2,8	Write in an appropriate style for an academic or scientific report.	Cognitive/ knowledge	Must know	Knows	Lecture	Vivavoce/ Essay/ Objective Questions	F	I	
CO2,8	Transcode and Decode Graphical Information	Cognitive/Comprehension	Must know	Knows how	Lecture with Chart	Vivavoce/ Essay/ Objective	F	I	

						Questions			
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UNITS V - Usage of Grammar and Vocabulary

Course outcome	Learning Objective (At the end of the session the Students should be able to)	Domain	Must to know/desire to know/Nice to know	Level shows/Knows how/knows	T-L method	Assessment	Formative /summative	Term	Integration
Topic 1- Understanding and Applying Vocabulary (Lecture:- 05 hours Non lecture 10 hours)									
CO1,2,3,5,8	Identify and pronounce all the words without confusion and will not be misusing the words.	Cognitive/Comprehension	Must know	shows	Lecture with Charts	Vivavoce/ Objective Questions/ Role Play12	F&S	I	
CO1,2,3,5,8	Substitute one word for a lengthy statement.	Cognitive/knowledge	Must know	Knows	Lecture with Presentation	Vivavoce/ Objective Questions	F&S	I	
CO1,2,3,5,8	Explain ways to Improve Vocabulary	Cognitive/knowledge	Must know	Knows	Lecture with Presentation	Vivavoce/ Objective Questions	F&S	I	
CO1,2,3,5,8	Describe the word formation and able to identify the root words.	Cognitive/knowledge	Must know	Knows how	Lecture with Presentation	Vivavoce/ Objective Questions	F&S	I	
CO1,2,3,5,8	Describe the Medical Terms, Abbreviations and Acronyms	Cognitive/knowledge	Must know	Knows	Lecture with Presentation	Vivavoce/ Objective Questions	F&S	I	
Topic 2- Remedial English Grammar and Usage (Lecture:- 05 hours Non lecture 10 hours)									
CO2,8	Describe the usage of words like <i>the, an, a</i>	Cognitive/knowledge	Must know	Knows	Lecture with exercises	Vivavoce/ Objective Questions	F&S	I	
CO2,8	differentiate and use the nouns, verbs, adjectives and adverbs	Cognitive/Comprehension	Must know	Knows	Lecture with exercises	Vivavoce/ Objective Questions	F&S	I	

CO2,8	construct Past, present and future sentences.	Cognitive/ knowledge	Must know	Knows	Lecture with exercises	Vivavoce/ Objective Questions	F&S	I	
CO2,8	Explain and use of auxiliary verbs.	Cognitive/ knowledge	Must know	Knows	Lecture with exercises	Vivavoce/ Objective Questions	F&S	I	
CO2,8	utilize auxiliary verbs to enhance the meaning of main verbs.	Psychomotor / Affective	Must know	shows	Lecture with exercises	Vivavoce/ Objective Questions/ Role Play	F&S	I	
CO2,8	Use words like "in," "at," "on," "of," and "to,".	Cognitive/ knowledge	Must know	Knows	Lecture with exercises	Vivavoce/ Objective Questions	F&S	I	
CO2,8	form sentences with proper agreement between subject and verb.	Cognitive/ knowledge	Must know	Knows	Lecture with exercises	Vivavoce/ Objective Questions	F&S	I	
CO2,8	identify and correct errors in subject-verb agreement	Cognitive/ knowledge	Must know	Knows	Lecture with exercises	Vivavoce/ Objective Questions	F&S	I	
CO2,8	Identify the grammatical errors in a given sentence.	Cognitive/ Comprehension	Must know	Knows how	Lecture with exercises	Vivavoce/ Objective Questions	F&S	I	

UNIT – VI - COMMUNICATION AS A SKILL FOR PROFESSIONAL SUCCESS

Course outcome	Learning Objective (At the end of the session the Students should be able to)	Domain	Must to know/desire to know/Nice to know	Level shows/Knows how/knows	T-L method	Assessment	Formative /summative	Term	Integration
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Topic 1- Preparing for a Career (Lecture:- 02 hours Non lecture 06 hours)

CO1,2,3,5	Describe how to Identify job openings	C Cognitive/ knowledge	Must know	Knows	Lecture with PPT	Vivavoce/ Essay Questions	F	I	
CO1,2,3,5	Describe how to apply for a job	Cognitive/ knowledge	Must know	Knows	Lecture	Vivavoce/ Essay Questions	F	I	

CO1,2,3,5	Prepare Cover letters	Cognitive/ knowledge	Must know	Knows	Lecture with Presentation	Vivavoce/ Essay Questions	F	I	
CO1,2,3,5	Prepare a CV/Resume and Effective Profiling	Cognitive/ Comprehension	Must know	Knows how	Lecture with Presentation	Vivavoce/ Essay Questions	F	I	
Topic 2- Presentation Skills (Lecture:- 01 hours Non lecture 03 hours)									
CO1,2,5,6	Prepare a PowerPoint Presentation	Cognitive/ knowledge	Must know	Knows / Shows	Lecture with Presentation	Essay Questions	F	I	
CO1,2,5,6	Greet and introduce	Cognitive/ Affective	Must know	Knows/ Shows	Lecture with Presentation	Practical/ Vivavoce/ Essay Questions	F	I	
CO1,2,5,6	Presents a Paper effectively	Cognitive/ Affective	Must know	Knows/ Shows	Lecture with Presentation	Practical/ Vivavoce/ Essay Questions	F	I	
CO1,2,5,6	Speaks confidently	Cognitive/ Psychomotor	Must know	Knows/ Shows	Lecture with Presentation	Practical/ Vivavoce/ Essay Questions	F	I	
CO1,2,5,6	Describe Prepare for and Facing a Job Interview	Cognitive/	Must know	Knows	Lecture with Presentation	Practical/ Vivavoce/ Essay Questions	F	I	
Topic 3- Business Communication (Lecture:- 05 hours Non lecture 09 hours)									
CO2,7,8, 10	Prepare Agenda and Minutes for Meetings	Cognitive/ knowledge	Must know	shows	Lecture with Video Clips/ Role Play	Essay Questions	F	I	
CO2,7,8, 10	Write Notices and Memos	Cognitive/ knowledge	Must know	Knows / shows	Lecture	Essay Questions	F	I	

CO2,7,8,10	Draft an E-mail, Press Release	Cognitive/ knowledge	Must know	Knows/ shows	Lecture	Essay Questions	F	I	
CO2,7,8,10	Describe the process of Correspondence with Govt. Authorities, Office Orders, Enquiries and Replies	Cognitive/ knowledge	Must know	Knows	Lecture	Essay Questions	F	I	
Topic 4- Telephone Skills (Lecture:- 01 hours Non lecture 02 hours)									
CO1,2	Describe Basics of Telephone communication	Cognitive/ knowledge	Must know	Knows	Lecture/ Audio Clips	Practical/ Vivavoce	F	I	
CO1,2	Handle calls- telephone manners.	Cognitive/ knowledge	Must know	Knows / shows	Lecture/ Audio Clips/ Role Play	Practical/ Vivavoce	F	I	
CO1,2	Leave message	Cognitive/ knowledge / Affective	Must know	Knows / shows	Lecture/ Audio Clips/ Role Play	Practical/ Vivavoce	F	I	
CO1,2	Greet and Leave Taking over phone (etiquette)	Cognitive/ knowledge & Affective	Must know	Knows/ shows	Lecture/ Audio Clips/ Role Play	Practical/ Vivavoce	F	I	
Topic 5- Time & Stress Management (Lecture:- 03 hours Non lecture 09 hours)									
CO9	Identify Time Wasters.	Cognitive/ knowledge	Must know	Knows	Lecture with Presentation	Practical/ Vivavoce	F	I	
CO9	Describe ways to Manage time	Cognitive/ knowledge	Must know	Knows	Lecture with Presentation	Practical/ Vivavoce	F	I	
CO9	Identify Factors Responsible for Stress	Cognitive/ knowledge	Must know	Knows	Lecture with Presentation	Practical/ Vivavoce	F	I	
CO9	Describe process to Manage the stress	Cognitive/ knowledge	Must know	Knows	Lecture with Presentation	Practical/ Vivavoce	F	I	

Topic 6- Soft Skills for Leadership and Team Management (Lecture:- 05 hours Non lecture 09 hours)									
CO9	Describe the qualities of a Good Leader	Cognitive/ knowledge	Must know	Knows	Lecture with Video Clips	Practical/ Vivavoce	F	I	
CO9	Describe the Leadership Styles	Cognitive/ knowledge	Must know	Knows	Lecture with Video Clips	Practical/ Vivavoce	F	I	
CO9	Make Decision	Cognitive/ Application	Must know	Knows / shows	Lecture with Video Clips	Practical/ Vivavoce	F	I	
CO9	Describe Interpersonal skills	Cognitive/ knowledge	Must know	Knows	Lecture with Video Clips	Practical/ Vivavoce	F	I	
CO9	Solve problems	Cognitive/ applications	Must know	Knows / shows	Lecture with Video Clips	Practical/ Vivavoce	F	I	
CO9	Think Critically	Cognitive/ knowledge	Must know	Knows/ shows	Lecture with Video Clips	Practical/ Vivavoce	F	I	
CO9	Describe Negotiation skills	Cognitive/ knowledge	Must know	Knows	Lecture with Video Clips	Practical/ Vivavoce	F	I	
Topic 7- PROJECT (Lecture:- 02 hours Non lecture 10 hours)									
CO1,2,4,6,8,10	submit a research article on the topic of their own choice - give an oral presentation of the same at the time of their viva-voce.	Cognitive/ Application	Must know	Shows	Practical	Vivavoce	F	I	

Table 4 Practical and Objectives -NA

Table 5- Non Lecture Activities Course SIDUG-CE

List non lecture Teaching-Learning methods	No of Activities
Videos English Scientific Movies etc., Comprehension Activities	5
Audios Listening Audios and Comprehension	5
Seminar/Power point Presentation (Related Diseases)	18
Games/Activities/Quiz Crossword puzzles Charades	10
Role play Doctor patient communication in a hospital Librarian, student communication in a library	10
Total	48

Table 6: Assessment Summary

6 A- Number of papers and Marks Distribution

S.No	SUBJECT	PAPERS	THEORY	PRACTICAL/CLINICAL ASSESSMENT					GRAND TOTAL
				PRACTICAL/CLINICAL	VIVA	ELECTIVES	INTERNAL	TOTAL	
1	Tamil Language	1	100	--	30	--	20	50	150

6 B - Scheme of Assessment (formative and Summative)

SR.NO.	PROFESSIONAL COURSE	DURATION OF PROFESSIONAL COURSE		
		First Term (1-6 Months)	Second Term (7-12 Months)	Third Term (13-18 Months)
1	First	3 PA & First TT	3 PA & Second TT	3 PA & UE

PA: Periodical Assessment; TT: Term Test; UE: University Examinations

6 C - Calculation Method for Internal Assessment Marks (20 Marks)

Term	Periodical Assessment*				Term Test**	Term Assessment	
	A	B	C	D	E	F	G
	1	2	3	Average	(MCQ+SAQ+LAQ)	Sub	Term

	(20)	(20)	(20)	(A+B+C/3) 20	and practical) Converted to 20	Total	Assessment
First						D+E	D+E/2
Second						D+E	D+E/2
Third					NIL		D
FINAL IA	Average of Three Term Assessment Marks As Shown in 'G' Coloumn						
	<p>* Select an Evaluation Methods which is appropriate for the objectives of Topics from the Table 6 D. Convert it to 20 marks.</p> <p>** Conduct Theory (100 Marks) (MCQ (20×1 Marks), SAQ(8×5), LAQ(4×10) Then convert to 20Marks.</p>						

6 D - Evaluation Methods for Periodical Assessment

S. No.	Evaluation Methods
1.	Practical / Clinical Performance
2.	Viva Voce, MCQs, MEQ (Modified Essay Questions/Structured Questions)
3.	Open Book Test (Problem Based)
4.	Summary Writing (Research Papers/ Samhitas)
5.	Class Presentations; Work Book Maintenance
6.	Problem Based Assignment
7.	Objective Structured Clinical Examination (OSCE), Objective Structured Practical Examination (OPSE), Mini Clinical Evaluation Exercise (Mini-CEX), Direct Observation of Procedures (DOP), Case Based Discussion (CBD)
8.	Extra-curricular Activities, (Social Work, Public Awareness, Surveillance Activities, Sports or Other Activities which may be decided by the department).
9.	Small Project
10.	Other activities explained in Table 3 Column G3 as per indicated term.

6 E Question Paper Pattern

I PROFESSIONAL BUMS EXAMINATIONS SIDUG-CE PAPER-I

Time: 3 Hours Maximum Marks: 100

INSTRUCTIONS: All questions compulsory

		Number of Questions	Marks per question	Total Marks
Q 1	Multiple Choice Questions (MCQ)	20	1	20
Q 2	Short answer questions (SAQ)	8	5	40
Q 3	Long answer questions (LAQ)	4	10	40
				100

6 F Distribution of Theory Exam

6 F Distribution of Theory Exam						
	SIDUG-CE			D Type of Questions “Yes” can ask questions “No” do not ask questions		
	A List of Topics	B Term	C Marks	MCQ (1 Marks)	SAQ (5 Marks)	LAQ (10 Marks)
1	UNIT I Aspects of Communication	I	15	YES	YES	YES
2	UNIT II - Non-Verbal Communication	I	10	YES	NO	NO
3	UNIT III - VERBAL COMMUNICATION - ORAL-AURAL	I		YES	NO	NO
4	UNIT – IV VERBAL COMMUNICATION – Reading and Writing	II	20	YES	YES	YES
5	UNITS V - Usage of Grammar and Vocabulary	II/	25	YES	YES	NO
6	UNIT – VI - COMMUNICATION AS A SKILL FOR PROFESSIONAL SUCCESS	II and III	30	YES	YES	YES

6 G Question paper blue print

Question Sr. No	SIDUG-CE	Question Paper Format
.Q1	<p>Multiple choice Questions (MCQ)</p> <p>20 Questions</p> <p>1 mark each</p> <p>All compulsory</p> <p>Must know 15 MCQ Desirable to know 3 MCQ Nice to know 2 MCQ</p>	<ol style="list-style-type: none"> 1. Unit I Topic 1 2. Unit I Topic 2 3. Unit I Topic 3 4. Unit II Topic 1 5. Unit II Topic 2 6. Unit II Topic 3 7. Unit II Topic 4 8. Unit II Topic 5 9. Unit III Topic 1 10. Unit III Topic 2 11. Unit IV Topic 1 12. Unit V Topic 1 13. Unit V Topic 2 14. Unit V Topic 1 15. Unit V Topic 2 16. Unit VI Topic 1 17. Unit VI Topic 2 18. Unit VI Topic 3 19. Unit VI Topic 5 20. Unit VI Topic 6
Q2	<p>Short answer Questions (SAQ)</p> <p>Eight Questions</p> <p>5 Marks Each</p> <p>All compulsory</p> <p>Must know 7 SAQ Desirable to know 1 SAQ No Questions on Nice to know</p>	<ol style="list-style-type: none"> 1. Unit I Topic 2 2. Unit I Topic 3 3. Unit I Topic 4 4. Unit IV Topic 1 5. Unit IV Topic 1 6. Unit V Topic 1 7. Unit V Topic 2 8. Unit VI Topic 3
Q3	<p>Long answer Questions (LAQ)</p> <p>Four Questions</p> <p>10 marks each</p> <p>All compulsory</p> <p>All questions on must know No Questions on Nice to know and Desirable to know</p>	<ol style="list-style-type: none"> 1. Unit I Topic 1 2. Unit IV Topic 1 3. Unit IV Topic 2 4. Unit VI Topic 1

6 H Distribution of Practical Exam

SN	Heads	Marks	Marks
	Viva Voce		30
1	Presentation Skills	10	
2	Speaking Skills	10	
3	other	10	
	IA		20
		Total	50

7. Reference books

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